

PURPOSE

All teams may raise funds for their respective team. It is recognized that the funds raised are to be used for the betterment of the team as a whole. When raising funds, members are also representing the Belleville Minor Hockey Association (BMHA) and must project a positive image of the BMHA. All fundraising activities must adhere to the guidelines set forth in the Fundraising Policy.

DEFINITIONS

1. **Association:** The Belleville Minor Hockey Association Inc. (BMHA).
2. **Board:** The duly appointed board members of BMHA.
3. **Committee** – Any authorized and recognized committee of the Association.
4. **Participants** – Any person directly or indirectly involved in an approved activity in the capacity of competitor, observer, athlete, coach, assistant coach, practice volunteer, trainer, manager, parent, official, spectator, employee, Committee Member or Association Member or any other person present or involved in the activity.

RESPONSIBILITY

1. Direct public support can be requested for the purpose of fundraising.
2. Team budgets must be approved in writing to the BMHA Treasurer and BMHA Treasurer by Oct 15th for BMHA Rep Teams.
3. All fundraising activities must be discussed and approved by the majority at a team parent meeting.
4. Any Team Official or parents may not raise money or use any fundraised money in any way by soliciting to the public for their personal benefit or financial gain.
5. No fundraiser is to benefit an individual player.
6. All fundraising activities must be listed in your budget. IE Dugout, etc
7. All monetary transactions relating to fundraising are to be documented and deposited within 72 hrs, in accordance with basic accounting principles and are subject to review by team parents and/or the BMHA Board.
8. Fundraising activities may be subject to insurance approvals, which will be stipulated by the BMHA Treasurer and BMHA Book Keeper in conjunction with approval.

PERMITTED EXPENDITURES

1. Tournament registration fees.
2. Coaching and Trainers supplies.
3. Costs for year end banquets, trophies and awards.
4. Additional ice time for practices, exhibition games and skill development.



5. Referee fees.

OTHER EXPENDITURES

1. Teams wishing to raise funds for anything not listed must receive permission from the Director of Sponsorship.

PROHIBITED ACTIVITIES WITHOUT A LICENCE FOR CITY OF BELLEVILLE

1. Teams are not permitted to raise funds through raffles, bingo, gambling or other games of chance without a license for City of Belleville.
2. Breweries, wineries, distilleries or tobacco companies shall not sponsor any team.
3. Establishments that have adult entertainment as their primary business are not to sponsor any team.
4. 50/50 draws without a license for City of Belleville.
5. Monies raised through fundraising cannot be dispersed to parents.

APPROVALS AND REPORTING

1. A full written accounting of each fundraising event is required to be submitted to the BMHA Bookkeeper on the prescribed form within 5 days of holding or substantially completing the event.

REVIEWS

1. All fundraising activities are subject to review by the BMHA Board.
2. The BMHA Board may review fundraising activities at the request of team parents and/or Board Members.

PROPERTY OF BMHA

1. All monies raised and unspent through fundraising are the property of the BMHA and will be placed into the BMHA Help Fund.
2. Teams are not allowed to carry funds over to the next seasons.

LIABILITY AND PENALTY

1. The BMHA Board shall not be held liable for any violation of this policy.
2. Any team or member who violates the Sponsorship and Fundraising Policy may be subject to penalties at the discretion of the BMHA Board.
3. Fundraising activities may be revoked or suspended at any time at the discretion of the BMHA Board.

